

Decision Recording Form

Decision determined at Cabinet meeting on 5 December 2023



Cabinet members present:

Councillor Donald Alexander, Cabinet Member for Transport

Councillor Nicola Beech, Cabinet Member with responsibility for Strategic Planning, Resilience & Floods

Councillor Craig Cheney, Designated Deputy Mayor with responsibility for City Economy Finance & Performance

Councillor Asher Craig, Deputy Mayor with responsibility for Children's Services, Education and Equalities

Councillor Kye Dudd, Cabinet Member for Housing Services and Energy

Councillor Helen Holland, Cabinet Member with responsibility for Adult Social Care and Integrated Care System

Councillor Ellie King, Cabinet Member with responsibility for Public Health and Communities

Councillor Tom Renhard, Cabinet Member for Housing Delivery and Homelessness

Apologies:

Marvin Rees, Mayor

Councillor Marley Bennett, Cabinet Member for Waste, Climate, Ecology and Just Transition

Deadline date for Call-in referral 12 December 2023

(a)	Subject:	Cultural Investment Programme 2023 to 27 (agenda item 8)
(b)	Ward:	
(c)	Declarations of interest:	None



(d)	<p>Decision taken</p> <p>That Cabinet:</p> <ol style="list-style-type: none"> 1. Approved the recommendations for the award of Imagination grant funding as set out in this report and appendix A2 for 2024-26. 2. Approved the recommendations for the award of Openness grant funding as set out in this report and appendix A3 for 2024-2027 3. Authorised the Executive Director of Growth and Regeneration in consultation with the Mayor to take all steps required to award the funding to those successful applicants.
(e)	<p>Exempt Information?</p> <p>Open</p>
(f)	<p>Decision made in exempt session?</p> <p>No</p>
(g)	<p>Additional information at the meeting/documents taken into account:</p> <ol style="list-style-type: none"> 1) Six Public Forum Statements 2) Two Public Forum Questions 3) Risk Assessment 4) Equalities impact Assessment 5) Eco Impact Assessment
(h)	<p>Reason for decision:</p> <p>As set out in the report.</p>

Deputy Mayor with responsibility for Children's Services, Education and Equalities



Deadline date for Call-in referral 12 December 2023

(a)	Subject:	Fire Safety Framework (agenda item 9)
(b)	Ward:	
(c)	Declarations of interest: None	
(d)	Decision taken That Cabinet: <ol style="list-style-type: none"> 1. Authorised the Executive Director Growth and Regeneration in consultation with the Cabinet Member Housing Delivery and Homes to take all steps require to procure and award the contract for a new Fire Safety Framework from April 2024 for 3 +1 years within the maximum budget envelope as outlined in this report. 2. Authorised the Executive Director Growth and Regeneration in consultation with the Cabinet Member Housing Delivery and Homes to invoke any subsequent extensions/variatioins specifically defined in the contract(s) being awarded, up to the maximum budget envelope outlined in this report. 	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	



(g)	Additional information at the meeting/documents taken into account: <ol style="list-style-type: none">1) One Public Forum Question2) Risk Assessment3) Equalities Impact Assessment4) Eco Impact Assessment
(h)	Reason for decision: As set out in the report.

Cabinet Member with responsibility for Housing Services & Energy, Cabinet Member with responsibility for Housing Delivery and Homelessness



Deadline date for Call-in referral 12 December 2023

(a)	Subject:	Fibre and CCTV Contract Amendment (agenda item 10)
(b)	Ward:	
(c)	Declarations of interest: None	
(d)	Decision taken That Cabinet: <ol style="list-style-type: none"> 1. Approved the variation to the Fibre and CCTV contract as outlined in this report. 2. Authorised the Executive Director for Growth and Regeneration, in consultation with the Cabinet Member for Finance, Governance & Procurement, to take all steps required to vary the Fibre and CCTV contract to increase the value of the contract by up to £3.5m (total value £15.5m). 	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	
(g)	Additional information at the meeting/documents taken into account: <ol style="list-style-type: none"> 1) One Public Forum Question 2) Equalities Impact Assessment 3) Eco Impact Assessment 	



(h)	Reason for decision: As set out in the report.
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Deputy Mayor with responsibility for City Economy, Finance & Performance



Deadline date for Call-in referral 12 December 2023

(a)	Subject:	City Centre Development and Delivery Plan (agenda item 12)
(b)	Ward:	
(c)	Declarations of interest: None	



(d)	Decision taken That Cabinet: <ol style="list-style-type: none">1. Approved the City Centre Development and Delivery Plan and note that it will be a material planning consideration in the determination of planning applications.2. Authorised the Executive Director for Growth and Regeneration in consultation with the Mayor to secure the freeholder requirements set out in this report through lease re-gearing negotiation in the City Centre and to note the costs of these requirements will be considered when determining best value in line with Section 123.3. Authorised the Executive Director for Growth and Regeneration in consultation with the Mayor to procure and award the contract(s) (which may be above the key decision threshold) necessary to progress the designs and secure planning approval for the transformation of Castle Park as outlined this report.4. Authorised the Executive Director of Growth and Regeneration in consultation with the Mayor to spend the £1.2m Community Infrastructure Levy (CIL) funding as outlined in this report.5. Authorised the Executive Director of Growth and Regeneration, in consultation with the Section 151 Officer and Mayor, to explore and to submit funding bids (which may be over the key decision threshold) to enable the redevelopment of Castle Park, noting that the acceptance and spend of any funding award over the key decision threshold will be subject to further approval in accordance with the decision pathway.6. Authorised the Executive Director of Growth and Regeneration, in consultation with the Section 151 Officer and Mayor, to explore and to submit funding bids (which may be over the key decision threshold) to enable development of a Community Land Trust or similar appropriate vehicle to run and manage community and cultural spaces in the City Centre, noting that the acceptance and spend of any funding award over the key decision threshold will be subject to further approval in accordance with the decision pathway.7. Noted the consultation report at Appendix B.
(e)	Exempt Information? Open



(f)	Decision made in exempt session? No
(g)	Additional information at the meeting/documents taken into account: <ol style="list-style-type: none">1) Three Public Forum Questions2) Consultation response3) Risk Assessment4) Equalities Impact Assessment5) Eco Impact Assessment
(h)	Reason for decision: As set out in the report.

Deputy Mayor with responsibility for City Economy, Finance & Performance



Deadline date for Call-in referral 12 December 2023

(a)	Subject:	Short Breaks Innovation Fund Bid (agenda item 13)
(b)	Ward:	
(c)	Declarations of interest: None	
(d)	Decision taken That Cabinet: <ol style="list-style-type: none"> 1. Approved the acceptance of £1.1m of grant funding from the DfE Short Breaks Innovation Fund. 2. Authorised the Executive Director Children and Education, in consultation with Cabinet Member for Children, Education & Equalities to take all steps required to accept and spend the funding including entering grant agreements and procuring and awarding contracts for the delivery of the project. 3. Authorised the Executive Director Children & Education in consultation with Cabinet Member for Children, Education & Equalities to submit further funding bids to extend the project in future funding rounds, noting that any successful bids will be brought back to Cabinet for approval to accept and spend. 	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	



(g)	Additional information at the meeting/documents taken into account: 1) Equalities Impact Assessment
(h)	Reason for decision: As set out in the report.

Deputy Mayor with responsibility for Children's Services, Education and Equalities



Deadline date for Call-in referral 12 December 2023

(a)	Subject:	Flax Bourton Public Mortuary Byelaw (agenda item 14)
(b)	Ward:	
(c)	Declarations of interest: None	
(d)	Decision taken That Cabinet: <ol style="list-style-type: none"> 1. Recommended to Full Council that a byelaw be passed permitting the council to commence charging for storing of a deceased person at Flax Bourton Mortuary where the funeral director delays collection. 2. Noted the outcome of the consultation as set out in this report and appendix B. 	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	
(g)	Additional information at the meeting/documents taken into account: <ol style="list-style-type: none"> 1) Consultation response 2) Equalities Impact Assessment 3) Eco Impact Assessment 	



(h)	Reason for decision: As set out in the report.
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Deputy Mayor with responsibility for City Economy, Finance & Performance



Deadline date for Call-in referral 12 December 2023

(a)	Subject:	Collection Fund Surplus/ Deficit report (agenda item 15)
(b)	Ward:	
(c)	Declarations of interest: None	
(d)	Decision taken That Cabinet 1. Approved the report and calculations as set out in this report and referred to Full Council for approval.	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	
(g)	Additional information at the meeting/documents taken into account: None	
(h)	Reason for decision: As set out in the report.	



Deputy Mayor with responsibility for City Economy, Finance & Performance



Deadline date for Call-in referral 12 December 2023

(a)	Subject:	Council Tax Reduction scheme for 2024/25 (agenda item 16)
(b)	Ward:	
(c)	Declarations of interest: None	
(d)	Decision taken That Cabinet: <ol style="list-style-type: none"> 1. Noted the outcomes of the Council Tax Reduction (CTR) 2024/25 scheme consultation as outlined in this report and appendix A5. 2. Approved no change to Bristol's 2024/25 Council Tax Reduction (CTR) scheme. 	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	
(g)	Additional information at the meeting/documents taken into account: <ol style="list-style-type: none"> 1) Two Public Forum Questions 2) Consultation response 3) Engagement with Scrutiny 4) Risk Assessment 5) Equalities Impact Assessment 6) Eco Impact Assessment 	



(h)	Reason for decision: As set out in the report.
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Deputy Mayor with responsibility for City Economy, Finance & Performance



Deadline date for Call-in referral 12 December 2023

(a)	Subject:	Council Tax Base (agenda item 17)
(b)	Ward:	
(c)	Declarations of interest: None	
(d)	Decision taken That Cabinet: 1. Approved the report and calculated amount as set out in the report and referred to Full Council for approval.	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	
(g)	Additional information at the meeting/documents taken into account: 1) Two Public Forum Questions	
(h)	Reason for decision: As set out in the report.	



Deputy Mayor with responsibility for City Economy, Finance & Performance



Deadline date for Call-in referral 12 December 2023

(a)	Subject:	Finance Strategic Partnership (agenda item 18)
(b)	Ward:	
(c)	Declarations of interest: None	
(d)	Decision taken That Cabinet: <ol style="list-style-type: none"> 1. Noted the successful implementation of the strategic finance partnership arrangements. 2. Authorised the Head of Financial Management / Deputy s151 Officer in consultation with the Director of Finance and Cabinet Member City Economy, Finance and Performance to vary and award the contract amendment necessary for the implementation of the ongoing existing strategic finance partnership, in-line with the procurement routes and maximum budget envelopes outlined in this report. 3. Approved the procurement of a new 3 +1 +1 year contract for a financial strategic partnership, using an appropriate route to market as advised by Strategic Procurement, at a cost not exceeding £1 million p.a., total maximum cost of £5 million over 5 years. 4. Authorised the Head of Financial Management / Deputy s151 Officer in consultation with the Cabinet Member City Economy, Finance and Performance to take all steps required to procure and award the contract and to enact extensions as required, within the maximum budget envelope outlined in this report. 5. Authorised the Head of Procurement & Contract Management to approve appropriate procurement routes to market where these are not yet fully defined, or if changes to procurement routes are subsequently required. 	



(e)	Exempt Information? Part exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)
(f)	Decision made in exempt session? No
(g)	Additional information at the meeting/documents taken into account: 1) Equalities Impact Assessment 2) Eco Impact Assessment
(h)	Reason for decision: As set out in the report.

Deputy Mayor with responsibility for City Economy, Finance & Performance



Deadline date for Call-in referral 12 December 2023

(a)	Subject:	Fees and charges review (agenda item 19)
(b)	Ward:	
(c)	Declarations of interest: None	
(d)	Decision taken That Cabinet: <ol style="list-style-type: none"> 1. Approved the fees and charges changes outlined within the report, Appendix A. 2. Authorised the Director of Finance and the Executive Director of Growth and Regeneration in consultation with the Cabinet Member City Economy, Finance and Performance to take all steps required to implement these change. 	
(e)	Exempt Information?	
(f)	Decision made in exempt session? No	
(g)	Additional information at the meeting/documents taken into account: <ol style="list-style-type: none"> 1) Equalities Impact Assessment 2) Eco Impact Assessment 	



(h)	Reason for decision: As set out in the report.
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Deputy Mayor with responsibility for City Economy, Finance & Performance



Deadline date for Call-in referral 12 December 2023

(a)	Subject:	Finance Exception Report (P7) (agenda item 20)
(b)	Ward:	
(c)	Declarations of interest:	None



(d) Decision taken

That Cabinet noted:

- The General Fund forecast £19.3m adverse outturn variance against the approved budget for 2023/24.
- The performance on delivery of savings (as summarised in Section 3).
- The General Fund additional net risk of £0.7m against which Executive Directors plan to mitigate in full (as summarised in Section 4).
- A forecast underspend of £0.8m within the HRA and that over- or under-spends that materialise on the HRA will be funded by a transfer from or to the HRA general reserve at the end of the financial year.
- A forecast in-year deficit of £16.4m accumulating to a total £56.1m carried forward deficit in the DSG for 2023/24.
- A breakeven position on Public Health services.
- A forecast £30.4m underspend against the revised Capital Programme's Budget (Section 6).
- That reprioritisation of HRA budgets will be required to accommodate the spend linked to emergency response at Barton House
- The urgent officer executive decisions in respect of council financial systems; these being, a) a contract variation in the council's ledger system b) the re-procurement of financial ledger 3rd party hosting arrangement for the Council's ledger.

Cabinet approved:

- The reprofiling of the Capital programme budget to reflect the forecast £30.4m underspend at P7.
- The acceptance of the LAHF capital grant allocation and reprofiling of the Capital programme budget to reflect incorporation of the Local Authority Housing Fund's (LAHF) £1.52m capital grant funding allocation
- The decision to fund £242k unplanned capital expenditure on temporary accommodation for homeless families through commuted funds and reprofile Capital programme budget accordingly
- The contract award for the procurement of external audit services provided by Grant Thornton.
- The urgent key decision (no.33) for extended expenditure of up to £510,000 of the council's payments system funded from the combined budgets within the Resources and G&R Directorates and the re[1]procurement of the council's internet payment service.
- The urgent key decision (no.32) for excess layer insurance for Bristol Beacon venue to a value not exceeding £90,000 noting that this will take the total premium value up to a potential £250,000.



(e)	Exempt Information? Open
(f)	Decision made in exempt session? No
(g)	Additional information at the meeting/documents taken into account: 1) One Public Forum Statement
(h)	Reason for decision: As set out in the report.

Deputy Mayor with responsibility for City Economy, Finance & Performance



Item for Noting – Information Only

(a)	Subject:	Director of Public Health 2023 Annual Report (agenda item 21)
(b)	Ward:	
(c)	Declarations of interest: None	
(d)	Decision taken That Cabinet: 1. Noted the contents of the Annual Report of the Director for Public Health 2022-23.	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	
(g)	Additional information at the meeting/documents taken into account: None	
(h)	Reason for decision: As set out in the report.	



Cabinet Member with responsibility for Public Health and Communities



Item for Noting – Information Only

(a)	Subject:	Barton House Emergency Evacuation (agenda item 22)
(b)	Ward:	
(c)	Declarations of interest: None	
(d)	Decision taken That Cabinet: <ol style="list-style-type: none"> 1. Noted: <ol style="list-style-type: none"> a) The urgent key decision taken on 23 November 2023 as outlined in this report and attached at Appendix A. b) That reprioritisation of HRA budgets will be required to accommodate the spend. c) That over the next month work will be undertaken to determine more accurately the spend required, and the likely period of time over which it is required, once further surveys have been conducted on the building affected. d) Cabinet authority will be sought if required in accordance with the decision pathway process. e) The arrangements that are ongoing to support the Tenants who have been displaced and in particular Vulnerable households. 	
(e)	Exempt Information?	
(f)	Decision made in exempt session? No	



(g)	Additional information at the meeting/documents taken into account: 1) One Public Forum Statement 2) Eight Public Forum Questions 3) Equalities Impact Assessment
(h)	Reason for decision: As set out in the report.

Cabinet Member for Housing Services and Energy



Item for Noting – Information Only

(a)	Subject:	Extension of Civica Housing IT Contract (agenda item 23)
(b)	Ward:	
(c)	Declarations of interest: None	
(d)	Decision taken That Cabinet: <ol style="list-style-type: none"> 1. Noted the previous Cabinet approval of 7th February 2023 approving expenditure of up to £600,000 in relation to the extension of the Civica Housing IT contract. 2. Noted the Officer Executive decision taken on 27 November 2023 to approve additional expenditure of £375,562 in relation to the extension of the Civica Housing IT contract for one year as outlined in this report. 	
(e)	Exempt Information?	
(f)	Decision made in exempt session? No	
(g)	Additional information at the meeting/documents taken into account: 1) Equalities Impact Assessment	



(h)	Reason for decision: As set out in the report.
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Cabinet Member for Housing Services and Energy

